

**SPEECH THERAPIST**

**TOMPKINS COUNTY**

**Department** Health Department

**Classification** Competitive

**Labor Grade**

**Approved**

**Revised**

**By** AF, Commissioner of Personnel

**DISTINGUISHING FEATURES OF THE CLASS:** This is a professional position involving responsibility for developing a plan of treatment involving education, exercise, and therapy for individuals assigned to a speech therapy program. Working cooperatively with the Physically Handicapped Children's Program, school districts and other professionals throughout the County, the therapist analyzes the individual's needs and designs a program that serve to improve the speech of the client. An employee in this class exercises considerable autonomy. Supervision of others is not normally a function of this class. The incumbent will perform all related duties as required.

**TYPICAL WORK ACTIVITIES:**

- Analyzes the individual's needs and designs a program to improve the client's concentration and verbal aptitude;
- Supervises and administers special exercises to improve the client's abilities;
- Consults with local Committees on the Handicapped and professional staff in school districts about the capacity and needs of pupils;
- Maintains supplies, materials and equipment; requisitions materials; makes recommendations for purchasing equipment;
- Keeps accurate, correct records on aptitudes and progress of clients;
- Writes appropriate segments of the Individualized Education Program (IEP) for pupils receiving speech therapy.

**KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

- Good knowledge of the principles, methods, materials and equipment used in speech therapy;
- Good knowledge of materials and equipment required for progressive therapy programs;
- Ability to apply principles and practices of speech therapy;
- Ability to plan, direct and lay out activities adapted to a pupil's specific limitations;
- Ability to keep accurate, correct records;
- The employee's physical condition shall be commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

At the time of application, the candidate must possess a current NYS license and registration, or a limited permit to practice, in the title of Speech Therapist in New York State. If the nominee possesses only a limited permit, he or she must become fully licensed and registered within one year from the date of permanent appointment.

Originally created July 13, 2009

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