

DEPUTY MEDICAL EXAMINER

TOMPKINS COUNTY

Department Health

Classification Non-competitive

Labor Grade S(19)

Approved Bd. Reso. #360; 12/26/73

Revised 5/12/91

By HH; Commissioner of Personnel

BBP Risk Factor: I

**DISTINGUISHING FEATURES OF THE CLASS:** Attends the scenes of sudden deaths, natural or unnatural, to render a decision as to the cause of death when the Medical Examiner is not available. This is a professional position in the specialized field of forensic pathology. Work is performed in accordance with general policies outlined by the Board of Representatives. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Conducts investigations into deaths without medical attendance, especially those suspected to be due to external cause;  
Supervises the work of medical field investigators and attendants;  
Perform autopsies and determines post mortem diagnoses on the basis of clinical, gross, toxicologic and tissue findings;  
May assist in maintaining proper records;  
Enforces pertinent laws and regulations;  
Maintains good relationships with law enforcement agencies, hospitals, physicians, morticians and relatives or authorized representatives of the deceased.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of principles, procedures and terminology of medicine and surgery; thorough knowledge of medical laboratory techniques; thorough knowledge of procedures involved in conducting autopsies and inquests; good knowledge of legislation regarding investigations or unnatural deaths; ability to perform complex medical examinations and to prepare detailed reports as required by law; ability to conduct medical inquiries and to present evidence of causes of death in court; initiative and resourcefulness; industry and dependability; good physical condition.

**MINIMUM QUALIFICATIONS:**

- (a) Graduation from a medical school recognized by the NYS Education Department with a degree of Doctor of Medicine **AND** three years of satisfactory experience as a qualified physician of medicine and surgeon.

**SPECIAL REQUIREMENTS:**

- (a) Eligibility for a license to practice in the State of New York; possession of the license at the time of appointment.