

AGENDA
Joint meeting of
Capital Plan Review and
Budget and Capital Committees

Tuesday, December 21, 2010 - 5:00 PM
Tompkins County Courthouse, 320 North Tioga Street, Ithaca, NY

1. **Call to Order**
2. **Resolutions**
 - a. **RESOLUTION:** Appropriation from Contingent Fund - Center of Government Study (ID # 2374)

RESPONSIBILITIES: Appropriations, Borrowing and Debt Service, Contingent Funds, Fund Balances, Unallocated Revenues, Budget Process, Fiscal Policies, Finance Department, Capital Programs, TC3, Personnel Department, Workforce Diversity and Inclusion

MEMBERS: J. Dennis, Chair; K. Luz Herrera; Vice Chair; P. Mackesey; P. Stein; B. Robison
Inclusion through Diversity

DRAFT
2010 Budget Calendar

Task Name	Start	Finish	Resource Names
Review Fiscal Policy (if needed)	Mon 1/25	Mon 4/26	Legislature
Approve changes to Fiscal Policy (if needed)	Mon 4/26	Mon 4/26	Legislature
Report to County Administrator Projected impact of proposed Federal and State Budget on Department	Mon 2/22	Thu 4/22	Departments and Agencies
Report to Budget Committee on Projected Impact of Fed and State Budget	Mon 4/26	Mon 4/26	County Administration
Budget Retreat	Tue 4/27	Tue 4/27	Legislature, County Administration
Charge to County Administrator - Budget 2009 Financial Goals	Tue 5/4	Tue 5/4	Legislature
Distribute Rollover Summary and Request Forms	Fri 5/7	Fri 5/7	Departments
Distribute Rollover Summary and Request Forms	Fri 5/14	Fri 6/25	Program Committee
Distribute Rollover Summary and Request Forms	Mon 6/28	Mon 6/28	Budget and Capital Committee
Major budget issues and concerns	Tue 6/1	Fri 7/30	Departments and Agencies, Program Committees
Initial Review of Capital Requests	Mon 6/1	Fri 7/9	Program Committees
Vote on Fiscal Target Guidelines Resolution	Tue 6/1	Tue 6/1	Legislature
Budget Training	Tue 6/22	Tue 6/22	County Administration, Departments
Budget Request submittal	Wed 6/23	Fri 7/23	Departments and Agencies
County Administrator Review	Mon 7/26	Fri 8/27	County Administrator
Distribution of Capital Requests to Legislature	Tue 8/3	Tue 8/3	County Administration
Budget Committee Briefing by County Administrator	Mon 8/23	Mon 8/23	County Administration
Review Fee Schedule- (Solid Waste et al.)	Mon 8/23	Mon 8/23	County Administration
Tentative budget	Tue 9/7	Tue 9/7	County Administration
Public Forum	Mon 9/20	Mon 9/20	Public Information, County Administrator, Legis
Amend Tentative Budget	Tue 9/7	Tue 11/2	Expanded Budget Committee
Legislature Recommend date of Public Hearing & Presentation of Tentative Amended Budget	Tue 10/19	Tue 10/19	Legislature
Official Public Hearing	Wed 11/3	Wed 11/3	Public Information, County Administration, Legislature
Final Budget Adoption (include Fee resolution)	Tue 11/16	Tue 11/16	Legislature



Budget and Capital Committee

320 North Tioga Street
Ithaca, NY 14850

Meeting: 12/21/10 05:00 PM
Department: County Administration
Category: Buildings and Facilities
Functional Category: Contingent Fund

SCHEDULED

DOC ID: 2374

RESOLUTION NO.

1 Appropriation from Contingent Fund - Center of Government Study

2 WHEREAS, the Tompkins County Legislature undertook a Space Use Master Plan, completed in 2005, that
3 provided both impetus and direction for the consideration of a Center of Government facility that would house a
4 number of County legislative and administrative operations, and
5

6 WHEREAS, in keeping with the 2005 Space Use Master Plan, a Center of Government project has been
7 incorporated into the County 20-year Capital Improvement Plan for commencement in 2016, and
8

9 WHEREAS, the County is compelled to relocate several occupants of the County Courthouse in order to
10 comply with the New York State Court Facilities Act, a law that requires counties to accommodate the space needs of
11 the New York State court system, and
12

13 WHEREAS, governments at every level are facing extraordinary fiscal challenges that require consideration of
14 all methods of reducing costs, including the costs of occupancy, and
15

16 WHEREAS, the convergence of these factors has been considered by the County Legislature's Capital Plan
17 Review Committee and resulted in a recommendation to undertake an expert analysis that will compare the current
18 configuration and projected costs of occupancy of County operations housed in both County-owned and leased
19 facilities with the estimated cost of housing all or a part of those operations in a new Center of Government facility,
20 and to recommend the most cost effective manner to accommodate the space needs of the County, and
21

22 WHEREAS, the County's Facilities Division has developed a scope of work that would guide that analysis
23 and that shall be a part of the record of this legislative action, now therefore be it
24

25 RESOLVED, on recommendation of the Capital Plan Review and the Budget and Capital Committees, That
26 the Director of Finance is hereby authorized and directed to make the following budget appropriation:
27

28 FROM: A1990.54400	Contingent Fund	\$50,000
29 TO: 1620.54442	Facilities Professional Services	\$50,000

30 **SEQR ACTION: TYPE II-20**
31
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