

**Intermunicipal Steering Committee Meeting
Minutes
June 23, 2006**

Present: S. Whicher-Admin., J. Grogan-Admin., N. Jayne-Admin., P. Younger-Admin., P. Leary-Town of Ithaca, P. Stein-Town of Ithaca, D. Barber-Town of Caroline, D. Austic-Town of Ulysses, M. Robertson-Legislature, T. Joseph-Legislature, C. Valentine-Town of Ithaca, D. Lauper-Admin.

Introduction:
Paula Younger, Deputy County Administrator.

Announcement:
Marcia Lynch will be joining Administration as the Public Information Officer July 10, 2006.

Meeting started 12:15pm

Motion: Accept 5/19/06 meeting minutes
Made by: P. Stein
Seconded: M. Robertson
Carried

Criminal Justice Data Sharing:

Jovan Grogan provided an update of County Administration's efforts to establish a user group for the Criminal Justice Data Communications System

The Criminal Justice Data Sharing program is being implemented to manage records and provide data sharing capabilities to County Criminal Justice agencies such as the Courts, Public Safety, Sheriff's office and other County Law Enforcement agencies. Two areas that are being looked at are Technology and Governance. Tompkins County Information Technology Services is addressing the technical issues and Administration is working on Governance issues. Jovan informed the group that there was a resolution passed by the County Legislature regarding the County's commitment to local criminal justice agencies' efforts to share data, which directs the County Administrator to enter into an agreement with agencies that participate in criminal justice data sharing in Tompkins County. Resolutions will be coming forward to the municipalities from their agencies that participate in the system. Jovan and Norma fielded several questions regarding the system.

Consolidated Municipal Health Insurance:

Information on State guidelines and grant applications has not been finalized by the State. Being considered is a Cafeteria plan, which will allow staff to select insurance options. Ontario County has approved this option.

Council of Government By-laws:

There were concerns and questions about what the By-laws should say and that several of the municipalities wished to make changes specific to their group. It was the consensus of the group that accepting the resolution regarding joining the Council of Governments should be separate from adopting the proposed By-laws. Administration is to draft a proposed resolution and pass that on to Cathy Valentino to distribute to the local municipalities for their review, pass the resolution or send a statement to this group and let us know whom they have appointed. Once municipalities have joined the Council of Governments, the next step would be to meet as the Tompkins County Council of Governments (TCCOG) to draft the By-laws. This will be a heads-up to let the municipalities know that this will be coming their way. Cathy Valentino will continue to report back to this group what is happening with the other municipalities, when will they pass the resolution and who their designees are.

Administration's intent is to continue support of the governance group for the foreseeable future.

Next Meeting:

At the last Intermunicipal Planning Committee meeting it was decided that the best time for Council of Governments to meet, and have the largest number of attendees, would be the fourth Thursday of each month from 3 to 4:30 pm. Therefore, we will schedule the next meeting for July 27th at 3 pm. Hopefully, this will be the first meeting of the Tompkins County Council of Governments (TCCOG).

Possible agenda items are:

By-laws

Insurance:

Reporting on Insurance options from the City and the State (Steve).
Communications with municipalities and unions, contracts signed, potential designs, etc.

Communication System:

Municipalities and fire companies need to think about end user equipment for the communication system. The County will supply the "fixed" equipment, i.e., that which is actually installed in the trucks. While municipalities and fire companies will pay for pagers. Hand held radios need to be funded, but to date there is no agreement in place on the sharing of these costs.

It was suggested that there be a section at the bottom of the agenda for a running list of what needs to be discussed or looked at/into.