

**Intermunicipal Steering Committee Meeting
Minutes
July 27, 2006**

Present: S. Whicher-Admin, M. Lynch-Admin, M. Robertson-Legislature, J. Drake-Town of Ithaca, C. Valentino-Town of Ithaca, D. Austic-Ulysses, S. Trumbull-Dryden, P. Stein-Town of Ithaca, J. Owens-Enfield, M. Robertson-Legislature, T. Joseph-Legislature, B. Flacao-Health Planning Council, C. Peterson-Mayor City of Ithaca

Meeting began at 3:07pm

Review of 6/23 minutes, no correction.

Introduction

Marcia Lynch, Public Information Officer

Bylaws/Leadership

Report out of where we are from C. Valentino:

Ithaca City, passed but no delegate

Town of Lansing, passed or are going to pass

Village of Cayuga Heights, passed but no delegate

Town of Enfield, passed-Jean Owens delegate

Town of Groton, passed-Glenn Morey delegate

Town of Ulysses, passed-Doug Austic delegate

Tompkins County, passed-Tim Joseph delegate & Martha Robertson alternate

Village of Groton, passed but no delegate

Town of Ithaca, passed-Cathy Valentino delegate & Herb Engman alternate

There was not information on: Town of Caroline, Town of Danby, Town of Dryden and Town of Newfield.

Some Municipalities are having difficulty finding an elected officer who is available for the meetings. The delegate does not have to be an elected officer

but the delegate's (and alternate's) name does need to be included in the signed resolution from the municipality.

County Administration needs communication from the committee. We need to start working on the Bylaws. It is hard to put together an agenda when there isn't a sense of what the group wants. S. Whicher sees his roll as facilitator until the Governance group is up and running.

An agenda item for next meeting is to start working on the Bylaws. The members present requested that copies of proposed bylaws be sent out to the municipalities for review. If you have copies of bylaws that you feel would be useful please send them to County Administration. All versions of proposed Bylaws will be distributed prior to the next meeting.

Health Insurance

Members reviewed premiums and benefits that Ontario County developed for their employees, as well as, a co-pay analysis summary with 3 tier. Ontario County negotiated a fixed dollar contribution. Employees are offered a selection of options from which they can choose. (Cafeteria Plan)

New York State has not established their grant guideline application yet. It could be available as late as November 2006. In the interim, the County will move ahead and have a package ready by November for County staff. The Intermunicipal Council will continue to examine options and, at some point, the two should merge. The County's goal is to reduce protected Health Insurance costs by \$ 1,000,000 by year 3 (2009).

Update on Communications System

The project is very real; the contractor is ready to erect the towers. There has been communication with Cornell regarding interconnectivity with the County system. We could possibly approach Cornell to help support the community with the cost of the hand held equipment. There is also an ongoing discussion with **State Wireless Network** asking for a dollar contribution for the use of our microwave infrastructure. The goal is to have the system up and running summer of 2007.

Criminal Justice Data Sharing

Things are progressing. CJDC user group has established a schedule. A sample resolution for authorization to participate in the Tompkins County Criminal Justice Communications System was reviewed.

Future Topics

1. Shared arrangements with borrowed/lent heavy equipment/machinery.
2. Removal of dead animals on the road, who is responsible for what, where.
3. Emergency Response/Intermunicipal task force. Agreement between Towns/County/City-liability for people and equipment
4. When doing Emergency management, how do you manage your fuel resources? Discuss the possibility of a fuel depot with Cornell, County and local municipalities?
5. Alternative fuel depot fleet management re: greenhouse gas emissions.
6. Deer management
7. Coordinating efforts for:
 - a. Affordable housing and planning.

- b. Communications system.
- c. Data Sharing.
- 8. Use this group to work with the new President at Cornell for support in the community with 7 b & c.
- 9. Leadership discussions

Action Items: Supervisor Valentino will send adopted resolutions and copies of proposed bylaws to Administration.

Any municipality who has bylaws that they would like to share, shall send them to Administration for distribution.

Administration will distribute copies of bylaws to committee members prior to the next meeting.

Doreen will contact municipalities who have not yet either passed the TCCOG resolution or informed us of their delegate and alternate, to ask where/who to email communications.

Meeting Adjourned at 4:40 PM

Next Meeting: September 28, 2006 at 3 PM in the Old Jail Building, 1st Floor
Conference Room